

Public Document Pack

Conwy and Denbighshire Public Services Board

by Video Conference

Wednesday, 15 September 2021

2.00 pm

STATUTORY MEMBERS	
<p>Conwy County Borough Council Councillor Charlie McCoubrey (Leader of the Council)</p> <p>Iwan Davies (Chief Executive)</p> <p>Denbighshire County Council Councillor Hugh Evans (Leader of the Council) Graham Boase (Chief Executive)</p>	<p>Betsi Cadwaladr University Health Board Bethan Jones (Area Director) Jo Whitehead (Chief Executive)</p> <p>Natural Resources Wales Siân Williams (Head of Local Delivery North) Mark Hughes (Team Leader North East Wales)</p> <p>North Wales Fire and Rescue Service Helen Macarthur (Assistant Chief Officer)</p>
INVITED PARTICIPANTS	
<p>Community and Voluntary Support Conwy Wendy Jones (Chief Officer)</p> <p>Wales Community Rehabilitation Company Judith Magaw (Head of North Wales Local Delivery Unit)</p> <p>Denbighshire Voluntary Services Council Tom Barham (Chief Executive)</p> <p>Public Health Wales Teresa Owen (Executive Director of Public Health)</p> <p>Town & Community Councils Councillor Carol Marubbi (representing Conwy) Councillor Gordon Hughes (representing Denbighshire)</p>	<p>North Wales Police Simon Williams (Superintendent)</p> <p>National Probation Service Paula Hughes (Conwy Team Manager)</p> <p>Welsh Government Representative Vicky Poole (Deputy Chief Inspector of Care Inspectorate Wales)</p> <p>Office of the North Wales Police and Crime Commissioner Stephen Hughes (Chief Executive)</p> <p>Adra (representing housing sector) Sarah Schofield (Director of Customers and Communities)</p>

Hannah Edwards, PSB Development Officer

Conwy County Borough Council, Bodlondeb, Conwy, LL32 8DU

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AGENDA

1 APOLOGIES

2 MINUTES OF THE LAST MEETING (Pages 5 - 12)

To approve the minutes of the last meeting held on 17 May 2020 (copy enclosed).

3 MEETING ACTION TRACKER (Pages 13 - 14)

The Chair will lead on this item (copy enclosed).

4 MATTERS ARISING

The Chair will lead on this verbal item.

5 WELL-BEING ASSESSMENT PROGRESS UPDATE & APPROVE CONSULTATION AND PLAN TIMELINE (Pages 15 - 18)

Nicola Kneale (DCC) and Fran Lewis (CCBC) to present the Well-Being Assessment Progress Update and seek Approval on the Consultation and Plan the timeline.

2:05pm – 2:35pm

6 PRIORITY AREA UPDATES

To receive an update on the following priority areas –

(a) Mental well-being – Public Health Wales Officer

(b) Community Empowerment (including update on digital infrastructure) - Nicola Kneale

(c) Environmental Resilience (including agreement of environmental commitments) - Justin Hanson / Helen Millband

2:35pm – 3:05pm

7 FORWARD WORK PLAN (Pages 19 - 22)

The Chair will lead on this item (copy enclosed).

3:05pm – 3:10pm

8 INFORMAL - NEXT STEPS FOLLOWING PSB JUNE WORKSHOP

The Chair will lead on this verbal item discussing the next steps for the PSB following the June workshop.

3:10pm – 3:40pm

**9 FOR INFORMATION - FREELANCER AND PUBLIC SECTOR PLEDGE
(Pages 23 - 28)**

**10 FOR INFORMATION - CLIMATE CHANGE INITIATIVES MAPPING AND
TERMS OF REFERENCE FOR NORTH WALES CARBONISATION
OFFICER GROUP (Pages 29 - 30)**

**11 FOR INFORMATION - KICKSTART SCHEME PARTICIPATION
INFORMATION (Pages 31 - 32)**

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CONWY AND DENBIGHSHIRE PUBLIC SERVICES BOARD

Minutes of a meeting of the Conwy and Denbighshire Public Services Board held by video conference on Monday, 17 May 2021 at 10.00 am.

PRESENT

Siân Williams (Chair) – Natural Resources Wales
Iwan Davies – Conwy County Borough Council
Councillor Julian Thompson-Hill (substitute for Councillor Hugh Evans) – Denbighshire County Council
Alan Smith (substitute for Chief Executive) – Denbighshire County Council
Bethan Jones – Betsi Cadwaladr University Health Board
Jo Whitehead – Betsi Cadwaladr University Health Board
Mark Hughes – Natural Resources Wales
Helen Macarthur – North Wales Fire and Rescue Service

Wendy Jones – Community and Voluntary Support Conwy
Tom Barham – Denbighshire Voluntary Services Council
Councillor Carol Marubbi – Conwy Town and Community Council Representative
Councillor Gordon Hughes – Denbighshire Town, Community and City Council Representative
Superintendent Alwyn Williams (substitute for Simon Williams) – North Wales Police
Paula Hughes – National Probation Service
Vicky Poole – Welsh Government Representative
Sarah Schofield – Adra

ALSO PRESENT

Emma Lea – Betsi Cadwaladr University Health Board
Helen Milliband – Natural Resources Wales
Hannah Edwards – Conwy County Borough Council
Fran Lewis – Conwy County Borough Council
Nicola Kneale – Denbighshire County Council
Shannon Richardson – Denbighshire County Council
Stephanie Jones – Denbighshire County Council
Kath Jones – Denbighshire County Council
Catrin Gilkes – Translator/Interpreter

1 APOLOGIES

Councillor Hugh Evans – Denbighshire County Council
Superintendent Simon Williams – North Wales Police
Councillor Carol Marubbi would be late to the meeting

2 MINUTES OF THE LAST MEETING

The minutes of the Conwy and Denbighshire Public Services Board meeting held on 16 November 2020 were submitted.

RESOLVED that the minutes of the meeting held on 16 November 2020 be received and approved as a correct record.

3 MEETING ACTION TRACKER

Hannah Edwards presented the meeting action tracker and drew the following open actions to the Board's attention for further consideration/action as appropriate –

- a workshop with Glyndwr University had been held in January 2021 and a follow up workshop would be arranged for June 2021 if possible
- a meeting of the Environmental Resilience Sub Group had been arranged for June 2021. A regional decarbonisation group had been established and work was ongoing to seek further clarification on its remit and linkages with PSBs
- a Mental Health and Well-being Sub Group meeting had been held in April 2021 but further refinement of membership was required together with a review of the lead organisation as Richard Firth had moved roles within PHW. The review had been included as item 7 on the agenda and it was hoped that Teresa Owen, PHW would join the meeting for that item and provide an update
- the Board had previously agreed to invite Alwen Williams, NWEAB to a future meeting to discuss work being undertaken to address digital connectivity. To provide a more comprehensive overview of the situation across Conwy and Denbighshire the Board agreed it would also be useful to include other local connectivity projects as part of that discussion in order to best identify any gaps and future opportunities. Nicola Kneale to progress that action.

RESOLVED that –

- (a) progress made on the actions arising from meetings be noted, and
- (b) a collective discussion on digital infrastructure to include the work undertaken by the NWEAB and other local connectivity projects be arranged for a future meeting.

4 MATTERS ARISING

Members noted the main matters arising from the minutes of the last meeting –

- Page 6, Item 2 – Glyndwr University – the workshop with Glyndwr University on the PSB's priorities had been held in January 2021
- Page 12, Item 10 – (bullet point one) the action for partner organisations to provide nominations to sit on the Mental Well-being Priority Project Sub Group would be discussed later in the meeting under agenda item 7
- Page 12, Item 10 – (bullet point two) a meeting of the Supporting Environmental Resilience Sub-Group to revisit the current priorities had been arranged for June 2021. With regard to the regional decarbonisation group, Sarah Schofield provided some background information for the Board explaining that the group had initially been set up by housing associations some eighteen months previously to collaborate on decarbonisation following which local authorities had also been invited to attend. She also offered to provide an update report or

any further information if required. There was also some discussion on the work Rhys Horan from the Welsh Government Energy Service was promoting as part of the broader climate change agenda and setting up of a regional group. Given the increasing importance and emphasise on climate change the Board agreed that there would be merit in undertaking some work in order to map the different initiatives and groups working to that agenda and ascertain how the PSB could best add value. Iwan Davies suggested that Rhys Horan would be ideally placed to undertake that work and offered to contact him directly in that regard.

RESOLVED that –

- (a) *the matters arising and progress from the last meeting be noted, and*
- (b) *Iwan Davies contact Rhys Horan directly regarding the mapping of different initiatives and groups relating to the climate change agenda.*

5 CHAIR AND VICE CHAIR NOMINATIONS

The Chair introduced the item to review the Chair and Vice Chair in accordance with the Board's Terms of Reference.

The Chair advised that she had undertaken the role over the last twelve months but changes to her future working arrangements meant she may not be able to continue. The Board supported the reappointment of the current Chair for a further twelve months if possible and she accepted the role on the proviso that the position may need to be reconsidered pending changes to her future working arrangements. She thanked members for their continued support.

Nominations were also sought for the position of Vice Chair which was vacant following the departure of Judith Greenhalgh as Chief Executive of DCC. It was proposed and seconded that Iwan Davies, Chief Executive of CCBC be appointed Vice Chair. Mr. Davies accepted the appointment. Consequently it was –

RESOLVED that *Siân Williams (Natural Resources Wales) and Iwan Davies (Conwy County Borough Council) be appointed Chair and Vice Chair respectively of the PSB for the ensuing year.*

6 APPROVAL OF THE PSB'S 2020/21 ANNUAL REPORT

PSB's draft annual report 2020/21 (previously circulated) was presented for approval. It was a statutory document for submission to the Welsh Government and Office of Wellbeing of Future Generations Commissioner for Wales.

Nicola Kneale provided an overview of the third annual report which covered the impact of the coronavirus pandemic over the last year with a number of PSB Wellbeing Plan actions being put on hold whilst member organisations provided an emergency response. A review of priorities had been carried out and an overview provided of progress made during the year together with ongoing and future actions. She also drew attention to the task ahead in the next twelve months to produce the statutory wellbeing assessment (to be discussed later on the agenda).

RESOLVED that the PSB Annual Report 2020/21 be approved.

[Teresa Owen (PHW) had not yet joined the meeting for agenda item 7 and therefore consideration of the item was deferred to later on the agenda.]

7 WELL-BEING ASSESSMENT AND COMMUNITY ENGAGEMENT

Nicola Kneale presented the report (previously circulated) providing an update on progress to develop the Conwy and Denbighshire Wellbeing Assessment. An update was also provided on the North Wales PSB grant and approval sought for the regional proposals in support of research and engagement.

PSBs were required to prepare and publish a wellbeing assessment every 5 years and a working group had been set up with PSB partners to begin that process. Rapid reviews had been carried out on topic areas together with mapping of any recent engagement, and community engagement activities would take place over the summer to inform the assessment and vice versa. It was proposed that a consultation ready draft would be published in October 2021.

Welsh Government had reinstated the PSB support grant for 2021/22 with £87,273 being made available for the North Wales region. The funding had a clear criteria and it was proposed the grant be used for the collation of research and analysis on themes of regional and sub-regional relevance. Wrexham Glyndwr University had developed a partnership model proposal to support the research and DCC were leading on developing an alternative service delivery model agreement. The North Wales PSB officer group had developed a regional engagement proposal to formalise arrangements to support engagement. Finally reference was made to the benefits of working with the Co-production Network for Wales with an expression of interest submitted by the North Wales PSB officer group in that regard.

The Board thanked officers for the comprehensive report and acknowledged the importance of the wellbeing assessment which would underpin public bodies' strategic planning for the next few years. During the ensuing debate members highlighted the importance of close working with the Regional Partnership Board (RPB), who were also undertaking a needs assessment, to ensure a fully coordinated approach, and also a focus on the impact of Covid-19 looking forward with regard to longer term lessons. Whilst the link with Glyndwr University was important, there was also a need to understand some of the national research in relation to future developments. In response to the issues raised officers –

- provided assurances regarding the close working with RPB colleagues to ensure the work was integrated and links would be made
- clarified that the RPB undertook a population needs assessment on a similar frequency to PSB's wellbeing assessment and their work would feed into that – however RPB's work would particularly focus on client groups whereas PSB's work was based on more general population and early intervention
- confirmed that when writing the chapters for the wellbeing goals and undertaking analysis of the situation in Conwy and Denbighshire consideration would be given to Covid-19 and drawing on research to speculate on what it

was anticipated would happen in the future – however given the situation was ongoing at present any conclusions drawn were speculative and it was hoped that as an active partner, Glyndwr University would help ensure that the conclusions drawn in the assessment would be reviewed as the impact of pandemic became more apparent over the next few months and years.

The Board agreed that the process needed the flexibility to reach conclusions and review them as the situation developed and welcomed the link with Glyndwr University as part of that learning experience which would prove beneficial in that process. The Chair thanked all those involved with the hard work being undertaken to progress the wellbeing assessments during uncertain and challenging times.

RESOLVED that members –

- (a) *approve the progress made within the project plan for the development of the well-being assessment;*
- (b) *support the North Wales PSB grant submission;*
- (c) *support the partnership model proposal from Glyndwr University to support the well-being assessment regionally;*
- (d) *support the draft alternative service delivery model agreement;*
- (e) *support the regional engagement proposal, and*
- (f) *support the North Wales expression of interest to Co-production Network for Wales.*

At this point (11.00 am) the meeting adjourned for a short break.

8 WELL-BEING OF FUTURE GENERATIONS PROCUREMENT REPORT

Nicola Kneale presented the report (previously circulated) on the recommendation for PSBs and the offer from the Centre of Local Economic Strategies (CLES) about community wealth building and progressive procurement.

A link to the report by the Well-being of Future Generations Commissioner's Office on their review into procuring Well-being in Wales had been provided which included recommendations for both Welsh Government (WG) and public bodies. The Board was asked to consider the report together with the offer of support from CLES for the PSB to participate in a pilot scheme, funded by the WG, to access the expertise and support to explore community wealth building approaches on progressive procurement. A capacity commitment would be required from public bodies' procurement colleagues to deliver an effective project in line with the funding end date of December 2021 and discussions about the practical arrangements were currently ongoing between colleagues in Conwy and Denbighshire. If the Board were supportive of the scheme it was proposed to report back once the pilot had been completed at the end of the calendar year.

The Board considered the report and there was general support from partner organisations to proceed with the pilot scheme. Some issues to consider arising from the ensuing debate included the national implications of procurement for the larger partners, challenging the WG's current emphasis on financial value for money and shift towards redefining best value taking into account the wider context and social value with reference made to climate change (including carbon impact through the supply chain), local procurement and community benefits. In responding to the issues raised Nicola Kneale confirmed that she would feedback comments regarding the financial emphasis of procurement to the WG with a view to including that element within the scope of the work, and WG would also be asked to respond to the recommendations from the Commissioner's Office report. Some of those national issues could be further considered when the results of the pilot were known. She also agreed to ensure the Board was kept informed of developments in scoping the project together with the outcome of pilot scheme. Jo Whitehead considered it a positive step if funding from WG included an acknowledgement that procurements costs could increase as a result of this work.

The Board also felt they would benefit from further information and training regarding the concept of social value and Tom Barham (DVSC) reported upon the experience of the Voluntary Services Councils in North Wales in terms of measuring social value and agreed to provide an awareness session at the next meeting. In closing the debate the Chair reiterated the Board's support for the pilot project and looked forward to being kept informed of future developments.

RESOLVED that the Board –

- (a) *confirms it would like to participate in the programme to access the expertise and support to explore community wealth building approaches, with a focus on progressive procurement,*
- (b) *DVSC provide an awareness session on the concept of social value at the next meeting, and*
- (c) *officers responsible for leading on this project to provide an update on progress at a future meeting.*

9 WELSH PARLIAMENT'S BARRIERS TO THE SUCCESSFUL IMPLEMENTATION OF THE WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015 REPORT

Fran Lewis presented the report (previously circulated) providing an overview of the findings and recommendations for PSBs. A link to the Welsh Parliament Public Accounts Committee report had been provided with the agenda.

The inquiry had been led by the Senedd Public Accounts Committee and focused on the barriers to implementation of the Well-being of Future Generations Act and how it could be successfully implemented in the future. Some members, including the Chair, had been involved in the evidence gathering sessions for the inquiry. The Board was provided with an overview of the fourteen recommendations, which included recommendations 2, 4 and 10 that directly related to PSBs. The next

stage was for the Welsh Government to respond to the inquiry's findings following which a further report thereon would be submitted to the Board. Officers had welcomed some of the recommendations around funding and being able to properly resource the PSB together with the emphasis on the Commissioner's Office support to the implementation of the Well-being of Future Generations Act.

The Chair had attended the evidence gathering sessions both as a representative of NRW and PSB. She was pleased to note that the recommendations mirrored the conversations at the sessions she had attended, with similar general feedback from all different organisations represented, particularly around levels of support, the direction from the Commissioner and financial constraints and it would be interesting to see the Welsh Government's response to the report.

RESOLVED that –

- (a) *the Welsh Parliament Public Accounts Committee report be received and noted, and*
- (b) *a further report be submitted to the Board following the Welsh Government's response to the inquiry.*

10 MENTAL HEALTH WELL-BEING PRIORITY - REVIEW OF LEAD ORGANISATION

Apologies had been received from Teresa Owen (PHW) who had been called to an urgent operational meeting. It was agreed to defer the item to the next meeting and for the Chair to discuss the matter directly with Teresa Owen in the interim period.

RESOLVED that the item be deferred to the next meeting.

11 FORWARD WORK PLAN

A copy of the PSB forward work programme was presented and the following matters were discussed –

- the next meeting on 16 June was a closed workshop session following on from the workshop in January, however Glyndwr University had since indicated they may not be available on that date. The Chair agreed to discuss the matter with Glyndwr University outside of the meeting to consider potential options
- items listed on the forward work programme for the next formal meeting on 15 September were reaffirmed, including the three priority work streams, and the Chair urged those involved in that work to continue to participate, despite other challenges, in order to move those priorities forward. Items agreed earlier on the agenda for inclusion in the forward work programme for September were also reaffirmed including (1) the work being undertaken on digital infrastructure from both the NWEAB perspective and wider overview of local connectivity projects, (2) an update on the regional carbonisation officer group and additional mapping of the different initiatives and groups relating to the climate change agenda, and (3) DVSC to deliver an awareness session on social value

- there was some discussion on the merits of the Board being made aware of the regional recovery work being undertaken by the Regional Coordinating Group, including their priority areas, in order to raise awareness of those activities and potential links for the PSB and where they could add value on a local level. It was considered that this information could either be circulated to Board members as a correspondence paper or included in the workshop session in June – the Chair agreed to consider how best to take the matter forward outside of the meeting depending on Glyndwr University’s availability for the workshop.

RESOLVED that, subject to the above, the work programme be approved.

The Chair thanked everyone for their attendance and contribution.

Meeting concluded at 11.43 am.

Conwy and Denbighshire Public Services Board

Action Tracker



Meeting	Action	Action Owner	Progress Update	Deadline	Status Open / Closed / Not started
March 2019	1. Apply the rural proofing tool to the three priority areas.	PSB Officers	The tool has been applied to the environment and community resilience priority. However, need to consider where the tool can be applied in future.	Ongoing	Ongoing
	3. When undertaking the impact assessment review, consider if there are any equality areas the Board needs to be made aware of.	PSB Officers	PSB officers have drafted revised impact assessment ready for discussion at March 2020 PSB. March meeting cancelled discussion will pick up when business as usual returns.	Ongoing	Open
Page 13 Nov 2020	2. Helen to discuss with Environmental Resilience Sub-group to look at how we can work with communities to deliver priorities.	Helen Millband	Sub-group meeting arranged for June 2021. A regional environmental sub-group has been set up, currently seeking clarification on membership & remit and linkages with PSBs.	July 2021	Closed
	3. Check what the Growth Deal is working on in regards to Digital Infrastructure so we don't duplicate work. Alwen Williams to be invited to the next meeting.	Nicola Kneale	Following discussion with the Chair, will seek advice from the PSB at the next meeting as to whether members want an overview of local connectivity projects (as well as NWEAB) to identify gaps.	May 2021	Closed
	4. Mental Health and Well-being sub group to be set up to lead on 2 agreed priorities. Each organisation is to send a nominated person to sit on the sub-group to Richard Firth by the end of November.	PSB Officers	Sub-group held in April 2021. However further refinement of membership is required. Also the PSB need to review the lead organisation as Richard Firth has moved roles within PHW – to be discussed at next meeting.	ongoing	Open
May 2021	1. Table a collective discussion on digital infrastructure (to include the work undertaken by the NWEAB and other local connectivity projects) for a future meeting.	Nicola Kneale	Complete – to be discussed at the September 2021 meeting.	September 2021	Closed
	2. Iwan Davies (CCBC) to contact Rhys Horan regarding the mapping of different initiatives and groups relating to the climate change agenda.	Iwan Davies	Complete – mapping diagram & terms of reference for the regional decarbonisation officer group circulated to the Board.	June 2021	Closed
	3. Tom Barham (DVSC) to provide an awareness session on the concept of social value at future meeting.	Tom Barham	Placed on forward work plan for December 2021.	December 2021	Closed

Conwy and Denbighshire Public Services Board

Action Tracker



Meeting	Action		Action Owner	Progress Update	Deadline	Status Open / Closed / Not started
	4.	Progress update on Community Wealth Building and Progressive Procurement project at a future meeting.	John Heneghan (CLES)	Progress updated to be provided at September 2021 meeting. A further closure project report, containing findings & recommendations to be presented at December meeting.	December 2021	Open
	5.	Further report be submitted to the Board following the Welsh Government's response to the inquiry.	Hannah Edwards	Awaiting response from WG to share with Board members.	ongoing	Open

Future Conwy & Denbighshire PSB Meetings

Page 14

- 15th September 2021 – 2 to 4pm (virtual meeting)
- 13th December 2021 – 10 to 12pm (virtual meeting)
- 31st January 2022 – 2 to 4pm (virtual meeting)
- 23rd March 2022 – 2 to 4pm (virtual meeting)

Future Conwy & Denbighshire Joint Scrutiny Meetings

- Friday 12 November 2021 - 10.00am (virtual meeting)

REPORT TO: Conwy and Denbighshire Public Services Board
DATE: 15 September 2021
LEAD OFFICER & ORGANISATION: Sian Williams, Natural Resources Wales
CONTACT OFFICER & ORGANISATION: Nicola Kneale, Denbighshire County Council
SUBJECT: Well-being Assessment and Well-being Plan

1. PURPOSE OF THE REPORT

- 1.1 To update PSB on the progress of the Well-being Assessment, and to start to draft a timeline for consultation and plan.

2. EXECUTIVE SUMMARY

- 2.1 A statutory Well-being Assessment is in production, which will underpin the PSB's next well-being (publication deadline of May 2023) and the well-being plans of its constituent organisations. It's intended that there will be a draft ready in November 2021, which will go through a statutory consultation process (see Appendix A, Statutory Guidance link in table at foot of this report). PSB also needs to consider its preferred timetable for producing its Well-being Plan, and the approach to be taken to producing that Plan. This Plan must take account of statutory timescales for consulting on the draft plan (e.g. 14 weeks must be allowed for consultation with the WFG Commissioner's office). It's not intended that Plan development is discussed in detail today, but that a Lead is identified and a proposal brought to the next meeting.

3. RECOMMENDATION(S)/OPTIONS

- 3.1 That PSB notes the progress made with the Well-being Assessment, and approves the timeline for consultation.
- 3.2 That PSB notes the draft timeline for production of its Well-being Plan, and nominates a lead Board Member to work with officers to formulate a production plan.

4. BACKGROUND INFORMATION

- 4.1 The statutory Well-being Assessment is being produced by a cross-organisational team of researchers from the PSB members, including Conwy & Denbighshire council's, NRW, BCU. Other input is provided by Glyndwr University, and national research bodies including Data Cymru and the Wales Centre for Public Policy. Engagement with our communities is also underway, and will be incorporated into the assessment.
- 4.2 From the statutory guidance for PSBs (Appendix A, paragraph 54): "Each board must publish its assessment no later than a year before it publishes its local well-being plan. Since the Act provides that the local well-being plan must be published no later than one year after an ordinary election, as defined in section 26 of the Local Government Act 1972, in practice this

means the assessment of local wellbeing would be published within the 12 months preceding each ordinary local government election.”

- 4.3 A draft Assessment must be consulted on with those outlined in paragraph 147 of Appendix A. However, there is no statutory timescale for consultation on the Assessment (paragraph 149), unlike with the Plan itself (paragraphs 156 & 157)

5. CONSULTATION

- 5.1 The production plan has been shared previously with PSB and the Conwy & Denbighshire PSB Joint Scrutiny Committee.
- 5.2 During the production process, engagement has taken place with staff, Councillors, Town & County Councillors, general population, young people, and those with protected characteristics. Their feedback will be captured in the Well-being Assessment.
- 5.3 Consultation on the content of the draft Assessment will be undertaken with the statutory consultees previously outlined in paragraph 147 of Appendix A. In order to enable understanding of the wealth of complex information that is contained within the Well-being Assessment, an abridged presentation of key conclusions from the analysis of the Assessment’s content will form the basis of the consultation. It’s intended that the draft Assessment will be available from November 2021 (this timetable will also enable the production of the Well-being Plans for local authorities).
- 5.4 Consideration needs to be given to the PSB’s preferred timetable and production approach for producing its own Well-being Plan. PSB officers will support this work, with the support of a PSB lead (to be confirmed, please see Recommendations).

6. RESOURCE IMPLICATIONS

- 6.1 This report is about strategy development for the PSB, which is a role for the officers who support the PSB’s business planning and advise on good governance. The tasks associated can therefore be absorbed by PSB officers, but a Board-level colleague is also required to work with officers in order to ensure Board views are taken into consideration and that the Board is engaged with the work.
- 6.2 Further down the line, as the plan is developed and steps to be taken to meet objectives are identified, PSB Members will need to identify capacity and resource to deliver operationally.

7. RISK

- 7.1 There is a risk that the plans of member organisations and that of the PSB are not synchronised – a consequence of the statutory deadlines for the production of well-being plans for local authorities and PSBs being ‘out of kilter’. The impact of this can be difficulty in securing shared organisational goals and effective collaboration. These interdependencies and risks should be considered as the Plan’s production process is developed.

8. DRIVERS AND IMPLICATIONS

- 8.1 Well-being of Future Generations Act (Wales) 2015.

9. REASON(S) FOR RECOMMENDATION(S)

9.1 To enable the production of a deliverable Well-being Plan that will improve life for our residents and future generations.

BACKGROUND PAPERS	LOCATION	WEBSITE INFO
https://gov.wales/sites/default/files/publications/2019-02/spsf-3-collective-role-public-services-boards.pdf		

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CONWY AND DENBIGHSHIRE PUBLIC SERVICES BOARD

FORWARD WORK PROGRAMME

2021 / 2022

Chair:

Sian Williams, Natural Resources Wales

Vice Chair:

Iwan Davies, Conwy County Borough Council

Co-ordinators:

Emma Lea (Betsi Cadwaladr University Health Board)

Fran Lewis & Hannah Edwards (Conwy County Borough Council)

Nicola Kneale & Shannon Richardson (Denbighshire County Council)

Justin Hanson & Helen Millband (Natural Resources Wales)

Pippa Hardwick (North Wales Fire & Rescue Service)

Committee Responsible:

Denbighshire County Council

For Queries:

01492 574059 / hannah.edwards@conwy.gov.uk

Meeting Date	Topic	Purpose	Responsible Officer
15 September 2021 (2 – 4pm)	Decisions Items (Assurance)		
	Well-being Assessment progress update	To update PSB on the progress of the Well-being Assessment and to start to draft a timeline for consultation and plan.	Nicola Kneale / Fran Lewis
	Update on Mental Well-being priority	To receive an update on this priority.	TBC
	Update on Community Empowerment priority	To receive an update on this priority and discuss digital infrastructure.	Nicola Kneale
	Update on Environmental Resilience priority	To receive an update on this priority and approval of revised environmental policy statements.	Justin Hanson
	Discussion Items (Improvement)		
	For Information		Date circulated
	Climate change initiatives mapping and terms of reference for North Wales carbonisation officer group		June 2021
	Progress update on Community Wealth Building and Progressive Procurement		September 2021
	Information on Kickstart scheme and employer guide		September 2021
	Freelancer & public sector pledge		September 2021
	<ul style="list-style-type: none"> Well-being assessment engagement 		
Headline Community Feedback			
13 December 2021 (10 – 12pm)	Decisions Items (Assurance)		
	Well-being Assessment progress update	To update the PSB on the progress of the Well-being Assessment.	Nicola Kneale / Fran Lewis
	Production of well-being plan	To discuss the production of the well-being plan.	Nicola Kneale / Fran Lewis

	Welsh Government response to Public Accounts Committee (PAC) report	To discuss Welsh Governments response to the PAC report and potential impact on the PSB.	Chair
	Community Wealth building and Progressive Procurement – project closure report	To consider the findings and recommendations following the project.	John Heneghan (Centre for Local Economic Strategies)
	PSB risk register – annual review	To consider the risk register and updating as necessary.	Nicola Kneale
Discussion Items (Improvement)			
	Social Value Awareness Session	To receive an awareness session on social value.	Tom Barham
	Freelancer and Public Sector Pledge	To discuss the pledge and how the PSB can support this initiative.	Gerwyn Evans (Welsh Government)
	Update on Mental Well-being priority	To receive an update on these priority areas.	TBC
	Update on Community Empowerment priority		Nicola Kneale
	Update on Environmental Resilience priority		Justin Hanson
For Information			Date circulated
	PSB grant quarter 3 update		
	Feedback from Joint PSB scrutiny committee		
Key Communication Messages			
Headline Community Feedback			

31 January 2022 (2 – 4pm)	Workshop / Informal Meeting
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23 March 2022 (2 – 4pm)	Decisions Items (Assurance)		
	Well-being Assessment – PSB approval?		

Discussion Items (Improvement)			
	Update on Mental Well-being priority		
	Update on Community Empowerment priority		
	Update on Environmental Resilience priority		
For Information			Date circulated
	PSB grant quarter 4 update.		
Key Communication Messages			
Headline Community Feedback			

Standard Agenda Items	
Apologies for Absence	
Minutes of last meeting	
Matters Arising	
Meeting Action Tracker	
Priority Area Progress Update	
Forward Work Programme	
AOB	
To be confirmed	
Offshore Windfarm Development	TBC



Dawn Bowden AS/MS
Dirprwy Weinidog y Celfyddydau a Chwaraeon, a'r Prif Chwip
Deputy Minister for Arts and Sport, and Chief Whip

Sian Williams
Sian.Williams@cyfoethnaturiolcymru.gov.uk

30 Gorffennaf 2021

Annwyl Sian,

Rwy'n ysgrifennu i roi diweddariad ar waith Llywodraeth Cymru i gefnogi gweithwyr llawrydd yng Nghymru.

Yn ystod pandemig COVID-19 nodwyd bylchau yn y cymorth a roddwyd i sefydliadau ac unigolion yr oedd yr argyfwng wedi effeithio arnynt, gyda nifer sylweddol o weithwyr llawrydd yn gweithio mewn amrediad eang o sectorau ledled Cymru yn methu â chael gafael ar y cymorth ariannol a oedd yn cael ei ddarparu gan Lywodraeth y DU a Llywodraeth Cymru.

Mewn ymateb i hyn, sefydlodd Llywodraeth Cymru gronfa i weithwyr llawrydd fel rhan o'r Gronfa Adferiad Diwylliannol a gyhoeddwyd ym mis Gorffennaf 2020, gan ddechrau gyda £63 miliwn i gefnogi'r sectorau Diwylliannol a Chreadigol yng Nghymru. Cafodd y Gronfa i Weithwyr Llawrydd ei gweinyddu gan Awdurdodau Lleol, a hoffwn ddiolch ichi a'ch cydweithwyr am ein helpu ni i weinyddu'r gronfa'n llwyddiannus yn ystod ei thri cham. Cafodd y gronfa ei chroesawu'n frwd, ac mae wedi helpu tua 3,425 o unigolion gyda dros na £15 miliwn. Gwelwch y crynodeb manylach ynghlwm sy'n rhoi rhagor o wybodaeth am effaith y gronfa ledled Cymru ac yn eich ardal chi.

Adduned y Gweithwyr Llawrydd a'r Sector Cyhoeddus

Elfen allweddol o'r Gronfa i Weithwyr Llawrydd yw Adduned y Gweithwyr Llawrydd a'r Sector Cyhoeddus, y mae copi ohoni ynghlwm wrth y llythyr hwn. Rhoddwyd yr opsiwn i weithwyr llawrydd a wnaeth gais am gyllid ymrwymo i'r adduned. Mae hyn yn cyd-fynd â'r cymorth ehangach i sefydliadau a busnesau drwy'r Gronfa Adferiad Diwylliannol, sy'n gweithio i ddatblygu contractau diwylliannol dros y 12 mis nesaf, a fydd yn targedu meysydd â blaenoriaeth megis amrywiaeth, gwaith teg a chynaliadwyedd.

Yn unol â Deddf Llesiant Cenedlaethau'r Dyfodol, nod y dull partneriaeth hwn yw mynd i'r afael â heriau cymdeithasol, economaidd, diwylliannol ac amgylcheddol yng Nghymru. Mae cyrff cyhoeddus a gweithwyr llawrydd eisoes yn cydweithio i fynd i'r afael â meysydd fel unigrwydd, arwahanrwydd, adfywio canol trefi a dinasoedd, iechyd meddwl, mynediad at natur a chydlyniant cymunedol. Wrth inni ailgodi'n gryfach, mae Adduned y Gweithwyr Llawrydd yn ymrwymo i wneud hynny mewn modd creadigol, gan gydnabod y rôl y mae diwylliant yn ei chwarae wrth inni adfer.

Byddai mabwysiadu'r adduned hon yn dangos ymhellach gyfraniad cyrff cyhoeddus at

'Gymru â diwylliant bywiog lle mae'r Gymraeg yn ffynnu' ac yn hyrwyddo 'lles diwylliannol' o fewn yr Egwyddor Datblygu Cynaliadwy.

Er mwyn datblygu'r adduned, sefydlwyd gweithgor o'r rhanddeiliaid allweddol canlynol:

- Llywodraeth Cymru;
- Yr Undebau Llafur;
- Gweithwyr Llawrydd (a gynrychiolir gan grŵp amrywiol o bobl);
- Awdurdodau Lleol – Is-gadeirydd Grŵp Prif Swyddogion Diwylliant a Hamdden Cymru, Cadeirydd yr Is-grŵp Diwylliant;
- Cyngor Celfyddydau Cymru;
- Swyddfa Comisiynydd Cenedlaethau'r Dyfodol Cymru.

Mae'r ffaith bod enw Adduned y Gweithwyr Llawrydd a'r Gweithgor wedi cael ei newid yn ddiweddar i Adduned y Gweithwyr Llawrydd, y Sector Cyhoeddus a'r Gweithgor yn dangos cydymrwymiad gan y sector cyhoeddus a gweithwyr llawrydd i ddatblygu'r agenda hon.

Ymchwil

Mae ein gwaith i gefnogi gweithwyr llawrydd drwy'r Gronfa i Weithwyr Llawrydd hefyd wedi amlygu bwch yn ein gwybodaeth am faint a chyfansoddiad y gymuned gweithwyr llawrydd yng Nghymru. Rydym yn amcangyfrif bod 40,000 o weithwyr llawrydd yn gweithredu yng Nghymru, sy'n chwarae rhan sylweddol yn y gwaith o fynd i'r afael â blaenoriaethau allweddol y Llywodraeth megis iechyd meddwl, unigrwydd ac arwahanrwydd. Rydym yn gwybod bod yr unigolion hyn yn cefnogi Awdurdodau Lleol gydag amrediad o brosiectau. Fodd bynnag, mae angen inni wybod mwy am y cyfraniad sylweddol y mae gweithwyr llawrydd yn ei wneud ar lefel leol a chenedlaethol. Ein bwriad yw defnyddio trefniadau newydd a'n perthynas gryfach â gweithwyr llawrydd drwy'r Gronfa i Weithwyr Llawrydd a'r Gweithgor i greu darlun gwell o bwysigrwydd y sector llawrydd i economïau lleol ac economi Cymru, i'r agenda gymdeithasol ac i lesiant cymunedol. Ochr yn ochr â hyn, ein nod yw datblygu dealltwriaeth fanwl o gyfleoedd ar draws y sectorau llawrydd a chyhoeddus a ddylai fod o fudd i'n holl waith yn y dyfodol.

Rwyf hefyd yn ysgrifennu at Gadeiryddion y Byrddau Gwasanaethau Cyhoeddus i roi diweddariad ar y maes gwaith hwn, gan ein bod yn awyddus iawn i sicrhau bod gennym ddull cyffredin yn y sector cyhoeddus wrth ddatblygu'r maes gwaith hwn. Rwy'n siŵr eich bod yn gwybod ein bod yn awr wrthi'n darparu £30 miliwn drwy ail rownd y Gronfa Adferiad Diwylliannol, sydd unwaith eto wedi cynnwys elfen o gymorth i weithwyr llawrydd. Diolch ichi a'ch tîm am ein cefnogi unwaith eto i weinyddu'r gronfa bwysig hon. Byddai fy swyddogion yn croesawu'r cyfle i drafod unrhyw un o'r materion uchod yn fanylach â'ch tîm ar unrhyw adeg.

Yn gywir

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We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.



Dawn Bowden AS/MS

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Sian Williams
Sian.Williams@cyfoethnaturiolcymru.gov.uk

30 July 2021

Dear Sian,

I am writing to provide an update on the Welsh Government's work to support the freelance community in Wales.

During the course of the COVID-19 pandemic gaps were identified in the support introduced for organisations and individuals impacted by the crisis, with a significant number of freelancers working in a wide range of sectors across Wales unable to access financial support delivered by the UK Government and the Welsh Government.

In response to this, the Welsh Government established a freelancer fund as part of the Cultural Recovery Fund announced in July 2020 with an initial £63m to support the Cultural and Creative sectors in Wales. The freelancer fund was delivered by Local Authorities and I would like to express my thanks to you and your colleagues for your help in enabling us to successfully deliver the fund over its three phases. The fund has been extremely well received and supported around 3,425 individuals with more than £15 million. Please find attached a more detailed summary which provides further information on the impact of the fund across Wales and within your own area.

The Freelancer and Public Sector Pledge

A key element of the freelancer fund is the freelancer and public sector pledge, a copy of which is attached to this letter. Freelancers who applied for funding were given the option to sign up to the pledge. This aligns to the wider support for organisations and businesses through the Cultural Recovery Fund, who are working to develop cultural contracts over the next 12 months, which will target priority areas such as diversity, fair work and sustainability.

In line with the Well-being of Future Generations Act, this partnership approach will hope to address Wales' social, economic, cultural and environmental challenges. Public bodies and freelancers are already working collaboratively to address areas such as loneliness and isolation, town and city centre regeneration, mental health, access to nature and community cohesion. As we build back better, the freelancer pledge commits to doing so creatively, recognising the role culture plays in our recovery.

An adoption of this pledge would further demonstrate public bodies' contribution towards 'A Wales of Vibrant Culture and Thriving Welsh Language' and their promotion of 'cultural wellbeing' within the Sustainable Development Principle.

To progress the pledge, a working group of the following key stakeholders has been established:

- Welsh Government;

- Trade Unions;
- Freelance Community (represented by a diverse group of voices);
- Local Authorities – Vice Chair of Chief Culture and Leisure Officers Wales, Chair of Culture Sub-group;
- Arts Council of Wales;
- Office of the Future Generations Commissioner for Wales.

The recent renaming of the Freelander Pledge and Working Group to Freelancer and Public Sector Pledge and Working Group demonstrates the joint commitment of the public sector and freelance community to progressing this agenda.

Wider research

Our work to support the freelance community through the freelancer fund has also highlighted a gap in our knowledge on the size and makeup of the freelance community in Wales. We estimate that there are 40,000 active freelancers in Wales, who play a significant role in addressing key Government priorities such as mental health, loneliness and isolation. We are aware these individuals support Local Authorities on a range of projects. However we need to know more about the significant contribution freelancers make at a local and national level. Our intention is to use new arrangements and our strengthened relationships with the freelance community through the freelancer fund and the working group to build a better picture of the importance of the freelance sector to local economies, the Welsh economy, to the social agenda and to community wellbeing. Alongside this, we aim to develop a detailed understanding of opportunities across the freelance and public sectors which should be of benefit to all of our work going forward. I am also writing to the Chairs of the Public Service Boards to provide an update on this area of work, as we are very keen to ensure we have an overall public sector approach to taking this forward.

I am sure you are aware we are now working on delivering £30m through the second round of the Cultural Recovery Fund, which has again included an element of support for freelancers. I thank you and your team for once again supporting us in delivering this important fund.

My officials would welcome an opportunity to discuss any of the above in more detail with your team at any time.

Yours sincerely

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Dawn Bowden AS/MS

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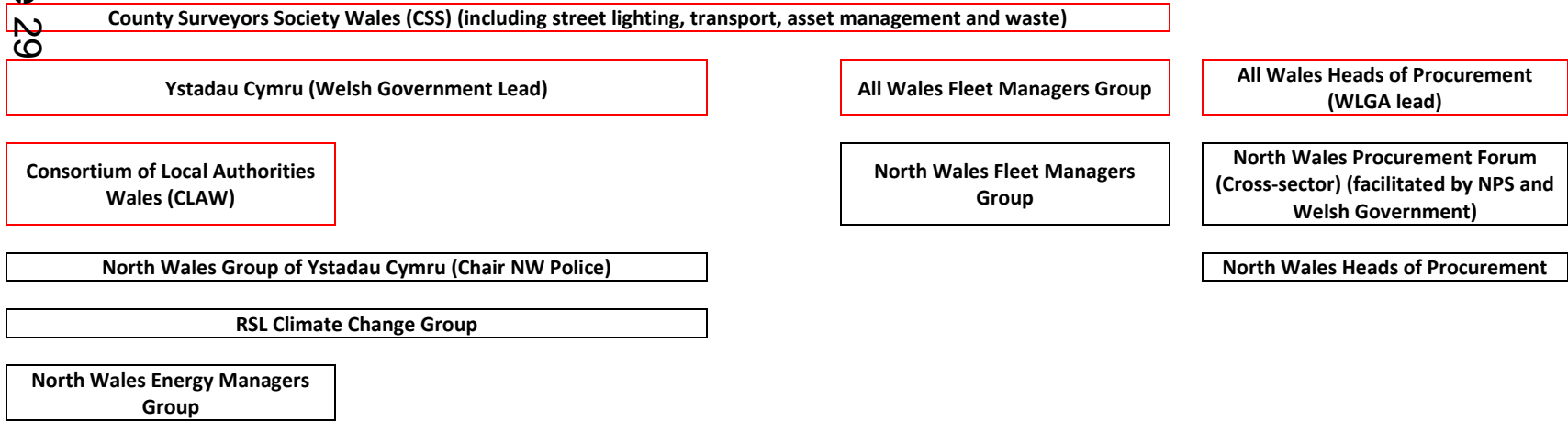
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North Wales – Decarbonisation / Zero Carbon Groups of Interest

BUILDINGS
LAND
FLEET
PROCUREMENT



North Wales Chief Executives
Forum



OPERATIONAL GROUPS

Key:

National

Regional

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Agenda Item 10

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To: Chief Executives of NHS Trusts, Local Health Boards, Local Authorities,
Chairs of Public Services Boards, Regional Partnership Boards
Building a Healthier Wales Co-ordination Group members

13th August 2021

Dear Colleagues,

Kickstart scheme participation

We are writing to you as joint chairs of the Building a Healthier Wales Coordination Group.

The pandemic has had many impacts, often serving to widen health inequalities. Young people, especially those from disadvantaged backgrounds, have been particularly affected through disruption of job prospects. About 11% of young people are unemployed in Wales and young workers were 2.5 times more likely to be put on furlough than those aged 40-49. Unemployment among young people can have long term scarring effects affecting future employment and, of course, health.

We know that good work is good for health and that our organisations can improve future health and strengthen community resilience through providing and supporting good work opportunities.

With this in mind, we want to highlight the UK government funded COVID-19 job creation [Kickstart Scheme](#). There have been over 7,500 vacancies already advertised through this scheme in Wales, and many of the organisations concerned are already engaged in recruitment through the scheme. Cardiff and Vale University Health Board, for example, started with an offer of 50 Kickstart vacancies, and now have increased this to 200.

The scheme offers six-month work placements, in new jobs created using grant funding from the scheme, for 16 to 24 year olds who are currently out of work claiming Universal Credit and are at risk of long-term unemployment.

Their time spent in the workplace may include on-the-job training, work search support, skills development, mentoring, careers advice and other related support to help participants find sustained employment after they have completed the Kickstart Scheme.

Benefit

You can:

- support young people to gain valuable experience and improve their chances of finding work
- help a generation of young people affected by the economic impacts of COVID-19
- benefit from new ideas, and help your teams gain supervisory experience
- have a young person working with you for six months, funded by UK government
- see whether a young person is a good fit for an apprenticeship or a job in your business after their job placement

Financial incentives available

100% of wages are provided at the National Minimum Wage (or National Living Wage depending on the age of the young person) for 25 hours per week for 6 months, with employer National Insurance and automatic enrolment contributions also fully funded.

Funding of £1,500 is also provided to cover the costs of employability training and on the job start-up costs – these can include but are not limited to uniform, safety equipment, IT equipment and other practical materials.

There are no anticipated costs to the employer unless you wished to include additional hours beyond the 25 hours per week for the placement.

Get started

Take a look at the [Kickstart employer prospectus \(A Guide for Employers\)](#), and have a look at this four minute [video for employers](#). Find out more about [how employers are using the Kickstart Scheme](#).

Access Welsh Government's [Skills Gateway](#) to find out about other schemes you could get involved with to support getting people into employment.

The scheme is due to come to an end at the end of December, so there's a window of opportunity that we hope your organisation can take advantage of, and that collectively, Building a Healthier Wales can help give young unemployed people a route back into the workplace.

Please do share this with your networks, and keep us updated on your progress by emailing Andrea.Parr@wales.nhs.uk.

Yours sincerely,



Councillor Huw David and **Mark Polin OBE QPM**
Chairs, Building a Healthier Wales Strategic Co-ordination Group